

**TOWN OF COCHITI LAKE  
MINUTES OF ASSEMBLY MEETING  
THURSDAY, JUNE 24, 2010**

**I. CALL TO ORDER**

Mayor Kiesling called the meeting to order at 7:00pm.  
Assembly members in attendance were Ken Kiesling, Freda Donica,  
Mary Ann Closson, Tony Da Silva, Linda Bradshaw.

**APPROVAL OF AGENDA**

Mary Ann Closson moved for the approval of the agenda as presented.  
**It was seconded by Tony Da Silva and passed with a 5 to 0 vote.**

**APPROVAL OF MINUTES**

Linda Bradshaw moved for the approval of Minutes of May 27, 2010  
**It was seconded by Mary Ann Closson and passed with a 5 to 0 vote.**

**II. OLD BUSINESS**

**1. Westside Park Proposal #1**

Mary Ann Closson stated that after much research her conclusion was to proceed with the grass proposal and not xeroscaping. Mary Ann suggested using Fescue which uses less water than Kentucky Blue and looking ahead at maintenance, there is water at the sidewalk that could be linked in. Trees can be added later. Total cost of the proposal is under \$2,000.

Mary Ann Closson moved for the approval of Proposal #1.

It was seconded by Freda Donica.

Freda asked if fescue requires a variance from the Zoning Board. Mary Ann responded that it would not. Freda also asked about the trees roots, if they would interfere with any sewer lines. Mary Ann was sure that they would not interfere. Freda Donica moved to temporarily table the motion until they can hear both proposals.

**It was seconded by Tony Da Silva and passed with a 5 to 0 vote to temporarily table item #1 until both proposals can be heard.**

**2. Westside Park Proposal #2**

Ken Kiesling moved to adopt proposal #3 of the last meeting. The proposal involves a landscape cloth overlay with mulch and a pea gravel walkway with random shrubs and trees for an estimated \$3000. Tony Da Silva seconded the motion.

**The motion passed with a 3 to 2 vote to adopt proposal #2.**

Freda Donica and Mary Ann Closson cast the dissenting votes.

### **III. NEW BUSINESS**

#### **1. Approval of May Financials**

Linda Bradshaw turned the item over to Town Treasurer Gloria Halama. Gloria stated that Admin. showed negative of \$11,384.49 from insurance claim reimbursements, which was withdrawn from Community Bank & deposited into Raymond James. Expenses at the end of May were \$661 over. There were extra funds in Franchise Fees, Water/ Trash Fees and with authorization, those revenues will be budgeted. Library was over budget \$338 at the end of May but under overall for the year. PW was below budget in expenses. EMS revenue is \$23,046 as of the end of May due to an increase in ambulance reimbursement and \$2,000 below in expenditures. VFD was at \$32,700 below budget. Tony Da Silva asked about the interest in the Raymond James Fund. Gloria responded that to date there is \$23,000 and \$40,000 was budgeted for the year.

Linda Bradshaw moved to accept the May Financials as presented.

**It was seconded by Mary Ann Closson and passed with a 5 to 0 vote.**

#### **2. Resolution 2010-8, Salary Adjustment for Town Administrator**

Ken Kiesling moved for the approval of Resolution 2010-8.

It was seconded by Linda Bradshaw.

Ken read the resolution aloud and explained that he is supportive of merit increases for employees, and thinks it adds incentive and the Town is very fortunate to have employees who motivate themselves. The Assembly's review of the Town Administrator should be an attempt to provide a merit increase based on the scores given for her annual evaluation.

**The motion failed 3 to 1 to 1.**

Anthony Da Silva, Linda Bradshaw and Freda Donica cast the dissenting votes. Mary Ann Closson abstained from the vote.

#### **3. Resolution 2010-9, Salary Adjustment for Town Clerk**

Ken Kiesling moved for the approval of Resolution 2010-9.

It was seconded by Tony Da Silva.

**The motion failed 3 to 1 to 1.**

Anthony Da Silva, Linda Bradshaw and Freda Donica cast the dissenting votes. Mary Ann Closson abstained from the vote.

#### **4. Resolution 2010-10, Salary Adjustment for Library Director**

Ken Kiesling moved for the approval of Resolution 2010-10.

It was seconded by Linda Bradshaw.

**The motion failed 3 to 1 to 1.**

Anthony Da Silva, Linda Bradshaw and Freda Donica cast the dissenting votes. Mary Ann Closson abstained from the vote.

**5. Resolution 2010-11, Salary Adjustment for Town Maintenance Worker**

Ken Kiesling moved for the approval of Resolution 2010-11.

It was seconded by Anthony Da Silva.

**The motion failed 3 to 1 to 1.**

Anthony Da Silva, Linda Bradshaw and Freda Donica cast the dissenting votes.

Mary Ann Closson abstained from the vote.

**6. Resolution 2010-12 Salary Adjustment for EMT/Firefighter**

Ken Kiesling moved for the approval of Resolution 2010-12.

It was seconded by Anthony Da Silva.

**The motion failed 3 to 1 to 1.**

Anthony Da Silva, Linda Bradshaw and Freda Donica cast the dissenting votes.

Mary Ann Closson abstained from the vote.

**7. Budget Adjustments for Fiscal Year 2009-2010, Resolution 2010-13**

Mary Ann Closson moved for the approval of Resolution 2010-13, attached herein.

It was seconded by Linda Bradshaw.

**The motion passed with a 5 to 0 vote.**

**8. Powers and Duties of the Mayor and Mayor Pro Tem, Resolution 2010-14**

Anthony Da Silva opened the item by reading the resolution aloud and moved for the approval of Resolution 2010-14.

It was seconded by Linda Bradshaw.

Freda Donica had several objections to the resolution, including redundancy with the Charter, supervision of the Administrator, suspension and discipline issues for employees, and the duties of the Mayor Pro-Tem. **Freda moved to have the group of objections amended. It was seconded by Mary Ann Closson.** Tony stated that there are five members on the Assembly and that all need to decide and agree and vote on issues. **Mary Ann Closson moved to have Resolution 2010-14 tabled until an Assembly work session is scheduled. It was seconded by Freda Donica. The motion passed to table the item with a 3 to 2 vote.**

**9. Meeting the requirements of the Open Meetings, Employee Discipline**

Tony Da Silva moved to vote on a discipline issue from last October, as required by Open Meetings. It was seconded by Linda Bradshaw. **The motion passed with a 4 to 0 vote. Mary Ann Closson abstained from the vote.**

Tony moved for the approval of Action Taken in the April employee discipline. **It was seconded by Linda Bradshaw and passed with a 5 to 0 vote.**

**10. Meeting the Requirements of the Open Meetings, Legal Matters**

Tony Da Silva motioned to vote on the Jordan/Hart Attorney fees paid, as required by Open Meetings. **It was seconded by Linda Bradshaw. The motion passed with a 3 to 0 vote and two abstentions.**

Tony Da Silva moved to vote on the Jordan/Hart case settlement. **It was seconded by Linda Bradshaw and passed with a 4 to 0 vote and one abstention.**

**IV. ANNOUNCEMENTS**

Next Assembly Meeting, Thursday, July 29, 2010 at the New Community Center at 5pm. Pot Luck at 6pm and the Town Meeting at 7pm.

**V. FOR THE GOOD OF THE ORDER**

Resident Connie Reynolds had several concerns about the Zoning Ordinance the RV area and the sewer lines in town. The Community Fund and the Art Guild announced that the July 4<sup>th</sup> parade would start at 11am followed by lunch at noon and concert at 1:30pm. Town Administrator Mary Wheeler acknowledged that Fire Chief Calvin Miller and Library Director Mary Badarak completed another year of employment for the Town of Cochiti Lake and thanked them for their excellent service. Freda Donica commented on a request for documents and under Town policy it is to be done in five working days of the request.

**VI. ADJOURNMENT**

Mary Ann Closson moved to adjourn the meeting.

**It was seconded by Linda Bradshaw and passed with a 5 to 0 vote.**

The meeting adjourned at 9:10pm.

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Kenneth Kiesling, Mayor

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Annette Narvaiz, Town Clerk