

**TOWN OF COCHITI LAKE  
MINUTES OF ASSEMBLY MEETING  
THURSDAY, OCTOBER 28, 2010**

**I. CALL TO ORDER**

Mayor Kiesling called the meeting to order at 6:10pm.

Assembly members in attendance were Ken Kiesling, Freda Donica, Mary Ann Closson. Linda Bradshaw was excused from roll call and Tony Da Silva was absent.

**APPROVAL OF AGENDA**

Mary Ann Closson moved for the approval of the agenda.

**It was seconded by Freda Donica and passed with a 3 to 0 to 0 vote.**

Linda Bradshaw was excused and Tony Da Silva was absent.

**APPROVAL OF MINUTES**

Freda Donica moved for the approval of minutes of September 23, 2010.

**It was seconded by Mary Ann Closson and passed with a 3 to 0 to 0 vote.**

Linda Bradshaw was excused and Tony Da Silva was absent.

**II. UNFINISHED BUSINESS**

Mayor Kiesling asked Administrator Mary Wheeler to give her report on the Road Project. Mary reported that a letter was sent to Town Lawyers asking what legal action the Town may have against the OIG and the NMDOT for recommending no reimbursement for the Town. The opinion from the lawyers was that due to procedural errors that were made, which were not in dispute, the Town would not succeed with a lawsuit. Mary also reported that therefore there is still \$100,000 left for the improvement of roads in the Town of Cochiti Lake. Deadline for spending the money is at the end of June and that the Town is not allowed to initiate any project because it is a Sandoval County project. Mary suggested that grading Koorani would be a good project and again she apologized to the Town. Mayor Kiesling thanked Mary for the report and stated that all the Assembly members should take some of the responsibility for not following through and making sure that procedures were followed correctly. Mayor Kiesling also stated that there were lessons learned from some of the steps that were taken that were not done properly, so any types of requests will all be done in writing. He also stated that CCDC is being pushed to complete the road project that was paid for.

**III. NEW BUSINESS**

**1. Approval of September Financials**

Linda Bradshaw turned the item over to Town Treasurer Gloria Halama. Gloria reported that as of the end of September current property tax received for Admin. was \$6,817.67 and prior year's tax received was \$34.22. Balance of past due and current property taxes as of the end of September was at \$39,243.86. In Library total expenses year to date are below budget, PW is below as of the end of September. EMS received \$7,000

from the EMS Fund act as per budgeted amount. In category 334.20, \$75,000.00 was received for the purchase of a new ambulance and in category 341; \$55,000.00 was received for the Sandoval County EMS. Revenue in ambulance services is above budgeted amounts and EMS is below in expenses as of the end of September. VFD is below budget in expenses.

Linda Bradshaw moved for the approval of the September Financials as presented.

**It was seconded by Mary Ann Closson and passed with a 4 to 0 to 1 vote.**

Tony Da Silva was absent from the meeting.

## **2. Job Descriptions, Resolutions 2010-20 to 2010-24**

Freda Donica read resolution 2010-20 aloud and moved to approve.

**It was seconded by Linda Bradshaw and passed with a 4 to 0 to 1 vote.**

Tony Da Silva was absent from the meeting.

Freda Donica read resolution 2010-21 aloud and moved to approve.

**It was seconded by Mary Ann Closson and passed with a 4 to 0 to 1 vote.**

Tony Da Silva was absent from the meeting.

Freda Donica read resolution 2010-22 aloud and moved to approve.

**It was seconded by Mary Ann Closson and passed with a 4 to 0 to 1 vote.**

Tony Da Silva was absent from the meeting.

Freda Donica read resolution 2010-23 aloud and moved to approve.

**It was seconded by Linda Bradshaw and passed with a 4 to 0 to 1 vote.**

Tony Da Silva was absent from the meeting.

Freda Donica read resolution 2010-24 aloud and moved to approve.

**It was seconded by Mary Ann Closson and passed with a 4 to 0 to 1 vote.**

Tony Da Silva was absent from the meeting.

Freda Donica reported that all Job Descriptions are available for viewing in the Library. Administrator Mary Wheeler thanked Andre Reynolds for his input and help with the job descriptions. Mayor Kiesling stated that the reason for individual resolutions was that if there were changes to one description, only that one would be changed as opposed to all resolutions.

## **3. Cannon Air Force Base (Scoping)**

Mary Ann Closson stated that a resident came to her with concerns that Cannon Air Force Base would be doing scoping in or around the Town of Cochiti Lake. Mary Ann explained that scoping is low flying maneuvers conducted by the Air Force. Mayor Kiesling suggested that a letter be sent to Cannon Air Force Base stating that we are aware that we are not in a scoping zone and that we would appreciate it if they didn't do any scoping in our area. Mary Ann Closson will take on the task of sending a letter to Cannon Air Force Base and speak to the resident who brought the matter to the Assembly's attention.

**IV. ANNOUNCEMENTS**

Next Assembly meeting, Thursday, November 18, 2010 at 7:00pm at the Fire Hall.

**V. FOR THE GOOD OF THE ORDER**

There were concerns on when the sewer problems would be fixed. CCDC denied request for an RV facility and the Assembly is looking into alternatives.

**VI. ADJOURNMENT**

Mary Ann Closson moved to adjourn the meeting.

**It was seconded by Freda Donica and passed with a 4 to 0 to 1 vote.**

Tony Da Silva was absent from the meeting.

The meeting adjourned at 6:40pm.

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Kenneth Kiesling, Mayor

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Annette Narvaiz, Town Clerk