

TOWN OF COCHITI LAKE  
MINUTES OF ASSEMBLY MEETING  
WEDNESDAY, MAY 28, 2008  
FIRE STATION

**I. CALL TO ORDER**

Mayor Kiesling called the meeting to order at 7:05 p.m.

Assembly members in attendance were Kenneth Kiesling, Freda Donica, Mary Ann Closson, Anthony Da Silva.

**APPROVAL OF AGENDA**

Mary Ann Closson moved to approve the agenda as presented.

**It was seconded by Anthony Da Silva and passed with a 4 to 0 vote.**

**APPROVAL OF MINUTES**

Freda Donica moved to approve the minutes of 4-23-2008.

**It was seconded by Mary Ann Closson and passed with a 4 to 0 vote.**

Mary Ann Closson moved to approve the minutes of 05-09-2008.

**It was seconded by Freda Donica and passed with a 3 to 0 vote and 1 abstention.**

**II. UNFINISHED BUSINESS**

There was no old business to report.

**III. NEW BUSINESS**

**1. Appointment of Assembly Member, Resolution 2008-9.**

Freda Donica moved to approve Resolution 2008-9.

**It was seconded by Mary Ann Closson.** Freda read the Resolution aloud.

**The motion passed with a 4 to 0 vote to appoint Wilbert Ryan to the Assembly.**

**2. Swearing in of Assembly Member.**

Wilbert Ryan was sworn in by Mayor Kenneth Kiesling and asked to join the Assembly. Mayor Kiesling stated the Assembly had the privilege of interviewing Wilbert Ryan for the position twice. The Assembly is very confident in his abilities based on his background working in various State and Government agencies in New Mexico as well as other states.

Willie stated that it was an honor to be appointed and appreciated all the support from the Assembly and will put forth 110% effort.

**3. April Financials**

Mary Ann Closson moved to approve the April Financials.

**It was seconded by Freda Donica.**

Mary Wheeler made a presentation on the Financials stating there were 3 pay periods in April, \$300 Dues to New Mexico Main Street, 1 fax machine was purchased for \$86.00 that had to be returned, the other was purchased for \$300. Library purchased computer hardware for the Archiving Project. All invoices have been submitted to the State Library Foundation for reimbursement. PW had the seat in the truck repaired. FD purchased a water heater. Overall expenses are under budget.

**The motion passed with a 5 to 0 vote for the approval of April Financials.**

#### **4. Approval of 2008 – 2009 Budget, Resolution 2008-10**

Mary Ann Closson moved to approve the 2008 – 2009 Budget,

Resolution 2008-10. **It was seconded by Freda Donica.**

Mary Ann Closson read the resolution aloud.

Mary Wheeler stated the budget is an interim budget that will become final July 31. Some changes that were made to the interim budget were in payroll taxes. Payroll taxes reported on the budget must match exactly to DFA figures. Figures had been close but not exact. Changes to Admin. Library, PW and FD payroll taxes were made to reflect DFA figures. Mary had a meeting with the insurance company for the final numbers. Figures were so close to the estimation there was no need for any changes. An Umbrella Policy was looked into for the Town. At \$1,600 yearly would give an additional million dollars coverage. Any changes or decisions must be made by July 1, 2008. Mayor Kiesling suggests leaving interim budget as is. Mary stated that the State Fire Marshall's Office within the PRC made a request for the Fire Departments financial transaction activity log for fiscal year 2007. This was sent to them and a letter came back stating that the Fire Department was in full compliance. Mary was thanked for her time and cooperation in the matter. Anthony Da Silva was concerned with the price of diesel. Mary responded the State Fire Fund might adjust for all fuel. Mayor Kiesling thanked Mary for all her hard work.

**The motion passed with a 5 to 0 vote to approve Resolution 2008-10.**

#### **5. Approval of Merit and COL Increase for Town Clerk, Resolution 2008-11**

Freda Donica moved to approve Resolution 2008-11.

**It was seconded by Mary Ann Closson.** Freda Donica read the Resolution aloud.

Mary Wheeler explained the process of the evaluation in brief for the Town Clerk.

**The motion passed with a 5 to 0 vote to approve Resolution 2008-11.**

#### **6. Approval of Merit and COL Increase for Library Director, Resolution 2008-12**

Freda Donica moved to approve Resolution 2008-12.

**It was seconded by Wilbert Ryan.** Freda read the Resolution aloud.

Mary Wheeler explained each member of the Library Board fills out an evaluation form along with the Town Administrator. All scores are averaged and adjusted accordingly. The Assembly thanked the Library Director for the amazing work

she has done with the Library. **The motion passed with a 5 to 0 vote to approve Resolution 2008-12.**

**IV. ANNOUNCEMENTS**

There was a surprise announcement. CCDC invited the Town to a ribbon cutting ceremony on Thursday, May 29, 2008 at 10 a.m. for the building of a new Community Center on the property of the previous Rec Center and swimming pool. CCDC will own and operate it. Some residents were optimistic while others were leery of some Rec fees.

1. Next Assembly Meeting, Wednesday, June 25, 2008

**V. FOR THE GOOD OF THE ORDER**

David Craig commented on the new center being a good thing. David asked how long of a warranty and how long the tarring would last for the road improvement. He requested copies of the contract with CCDC.

**VI. ADJOURNMENT**

Freda Donica moved to adjourn the meeting.

**It was seconded by Mary Ann Closson.**

**The motion passed with a 5 to 0 vote.** The meeting adjourned at 7:45 p.m.

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Kenneth Kiesling, Mayor

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Annette Narvaiz, Town Clerk