

TOWN OF COCHITI LAKE
MINUTES OF ASSEMBLY MEETING
WEDNESDAY, FEBRUARY 27, 2008
FIRE STATION

I. CALL TO ORDER

Mayor Da Silva called the meeting to order at 7:00 p.m.

Assembly members in attendance were Anthony Da Silva, Ken Kiesling, Mary Ann Closson, Jan Lackey.

APPROVAL OF AGENDA

Mary Ann Closson moved to approve the agenda. Jan Lackey seconded the motion.

Ken Kiesling moved to amend the agenda. Ken Kiesling explained that the Assembly received a request from the Presiding Judge of the Election Board, Freda Donica, regarding the Community Fund Committee's request for Special Election, April the 8th. Elections are held annually in April and they have 3 terms that are expiring. Ken Kiesling asked that the item be added as #6 under new business, Special Election Resolution 2008-8.

Ken Kiesling asked for a second. Mary Ann Closson seconded the motion. Mayor Da Silva asked if there were to be a postponement would we be in the time frame for the posting of the election. Ken Kiesling responded that a special meeting could be held.

The motion passed unanimously for the amendment. Ken Kiesling stated that as a matter of order since the amendment was voted on, the amended agenda also needed to be voted upon. **The motion to approve the agenda as amended unanimously passed.**

APPROVAL OF MINUTES

Mary Ann Closson moved to approve the minutes as written.

Ken Kiesling seconded the motion. **The motion unanimously passed to approve the Minutes of January 23, 2008.**

II. UNFINISHED BUSINESS

There was no old business to report.

III. NEW BUSINESS

1. Approval of January Financials

Mary Ann Closson moved to approve the January Financials.

Ken Kiesling seconded the motion.

Mary Ann Closson explained the financials as prepared by Mary Wheeler.

Raymond James Fund is still outperforming what was budgeted. Total expenses is \$3,600 under budget. Net income is \$7,900.00 ahead of budget for Admin.

Library total expenses are \$1,600.00 less, but income is also less than projected. With money from the G.O. Bond, a Seven Month CD was bought for \$28,000.00 at 4.76%. PW is \$1,600.00 above budget for roll offs. General Fund is \$3,500.00 less than budgeted, total income is \$6,000.00 above.

EMS income is above budget, VFD is \$10,000.00 ahead of the budget for the year.

The motion unanimously passed to approve the January Financials.

2. Wage Adjustment for Town Administrator, Resolution 2008-4

Mayor Da Silva read the resolution. Mayor Da Silva explained the process of raises and scores on evaluation. Ken Kiesling stated that each member of the Assembly does a review of the Town Administrator and the scores are averaged and the percentage of increase is based on that score. In addition to that base score the COL increase is added and arrives at 5.75%.

Ken Kiesling moved to approve Resolution 2008-4. Mary Ann Closson seconded the motion.

The motion unanimously passed to approve Resolution 2008-4.

3. Appointment to Joint Commission, Resolution 2008-7

Ken Kiesling moved to approve Resolution 2008-7. Ken Kiesling stated that Assembly members would like to sponsor selections to the Joint Commission. Jan Lackey nominated Lukas Garrett for the 1-year appointment. Mary Ann Closson nominated Helen Kennedy for the alternate member to the Joint Commission. Ken Kiesling nominated Jim Hamilton to the 2-year term. Ken Kiesling then read the resolution. Ken Kiesling then asked for a second. Mayor Da Silva seconded the motion. Mayor Da Silva asked for discussion. Mary Ann Closson stated that we are very fortunate to have such a good group of appointees who are interested and excited. Mayor Da Silva stated that after quite a bit of discussion with CCDC and the Pueblo De Cochiti they all agreed that these meetings are very important. The meetings are expected to be on a monthly basis. Mayor Da Silva was very impressed with the applicants that came to the interview.

Mayor Da Silva called for a vote.

The motion unanimously passed to approve Resolution 2008-7.

4. Assembly's Support of New Mexico Main Street, Resolution 2008-6

Ken Kiesling moved to approve Resolution 2008-6. Mary Ann Closson seconded the motion. Ken Kiesling called on Freda Donica to give a presentation about New Mexico Main Street. Freda stated that the New Mexico Main Street is a coalition of communities in New Mexico. We are one of 4 satellites of that group

seeking membership in the coalition that gives access to grant writing, training and networking, and they work in conjunction with the Architectural and Development departments of UNM. Ken Kiesling read the resolution and asked for a vote.

Mayor Da Silva made a suggestion to change the wording of Resolution 2008-6 to read appropriating *up to* \$500.

The motion unanimously passed to approve Resolution 2008-6.

5. Filling of Vacant Assembly Position by Appointment, Resolution 2008-5

Mayor Da Silva read the resolution. There were two applicants for the vacancy, Freda Donica and Willie Ryan. The two were interviewed and the Assembly was very impressed with both applicants. Mayor Da Silva asked if there were nominations from the Assembly. Ken Kiesling nominated Freda Donica for the vacancy. Mary Ann Closson seconded the motion.

The motion unanimously passed to appoint Freda Donica as Assembly Person.

Mayor Da Silva then swore in Freda Donica to the Assembly.

6. A Resolution Concerning a Special Election, Resolution 2008-8

Ken Kiesling moved to approve resolution 2008-8. Ken Kiesling read the resolution aloud and asked for a second. Mayor Da Silva seconded the motion and asked for discussion. Ken Kiesling asked what is the length of the terms. Helen Kennedy responded that they are 2-year terms, and that the member can be elected one more time.

The motion unanimously passed to approve Resolution 2008-8 with Freda Donica recusing herself from voting.

IV. ANNOUNCEMENTS

Next Assembly Meeting March 26, 2008 at 7:00 p.m. in the Fire Hall.

V. FOR THE GOOD OF THE ORDER

Helen Kennedy stated that she was on the Joint Commission before and would be happy to help the other members get acquainted and had some reading material to use as a guide. The Assembly thanked the new members of the Joint Commission for volunteering.

Connie Reynolds stated that the sewer lines are in need of repair and wondered when the repairs would be done. She suggested that we might be able to help CCDC by doing a survey, mapping where people have had difficulty and whether it was caused by tree roots on their property or on the main sewer line. Mayor Da Silva stated that he had spoken to Joseph Suina about the problem and that CCDC has already made restitution to those who had major problems. Mayor Da Silva stated that more discussion on the problem would be needed.

Ken Kiesling asked that when the Assembly receives the resignation of Freda Donica from the Election Board, if a new posting could be put up to appoint a new member to the Election Board? Mayor Da Silva responded by saying yes.

VI. ADJOURNMENT

Mayor Da Silva asked if there was a motion to adjourn the meeting.

Mary Ann Closson moved to adjourn the meeting. Jan Lackey seconded the motion. The motion unanimously passed to adjourn. The meeting adjourned at 8:10 p.m.

Anthony Da Silva, Mayor

Annette Narvaiz, Town Clerk