

Irene S. Sweetkind Public Library
Board Meeting Minutes
March 31, 2009

Call to Order

The regular meeting of the Board of the Irene S. Sweetkind Public Library (Library) was called to order at 11:05 a.m. at the Library at 6515-B Hoochaneetsa Blvd. by Chair Cindy Eakin

Roll Call

Board Members—Cindy Eakin, Dorothy McDonald, Kathyne Anson, and Claralyn Howard were present. Phyllis Orbaugh was absent.

Ex Officio Member Mary Badarak, Library Director, was present

Approval of Minutes

On motion of Claralyn Howard, seconded by Dorothy McDonald, the previously distributed minutes of November 18, 2008 were unanimously approved as amended.

On motion of Claralyn Howard, seconded by Dorothy McDonald, the previously distributed minutes of December 2, 2008 were unanimously approved as amended.

Approval of Agenda

The previously distributed and posted Agenda was unanimously approved.

Treasurer's Report

The Board took note that the financial reports for December 2008, January and February 2009 have been approved by the Assembly.

Nevertheless, the Treasurer and the Board reviewed those reports in detail to understand the current financial situation of the Library. Income and expenses are on track with the year-to-date budget.

Chair Report

None

Library Director's Report

Budget Adjustments

Mary Badarak advised that even though overall expenses have not changed and are on track year-to-date the restrictions on some funding sources will require a re-allocation between accounts. She had prepared and distributed a chart illustrating those sources, restrictions and adjustments. She also provided a print-out showing the history of the Library B fund, the \$43,569.00 proceeds from the 2006 Sandoval County Bonds.

Community Assessment

After drafting the Community Assessment, Mary was advised by Beth Crist at the New Mexico State Library that because of a change of law the Assessment does not have to be filed. Mary reviewed with the Board the draft she had prepared. The Board agreed with her decision to file the Assessment with the State Library anyway as part of the record available for review in connection with the town's application for Economic Stimulus Funds. (See below.)

The next Plan required by the State Library is the Technology Plan in 2010.

The Long Range Plan, originally due in 2010 is no longer required by the State Library. Mary suggested, and the Board agreed, that the Board prepare one for our own use.

Updates:

High-speed internet

Qwest cancelled the previously scheduled appointment regarding the installation of a T-1 line because they discovered "we don't have a line." Three pairs of cables had been allocated to the area but are already in use by the Army Corps of Engineers, the golf course, and the pueblo health center. The capital outlay for a new one would be \$556,000 which Qwest is not funding.

Town Assembly member Freda Donica will be filing a complaint with Public Regulatory Commission.

Mary has moved ahead to improve our existing satellite connection and a new modem will soon be installed.

Recovery Funds Application

Mary reported that the Town Assembly, with the encouragement of State Assemblywoman Jeanette Wallace, has submitted two requests for funds from the Economic Stimulus and Recovery Grants. One request is for \$1.12 million for a new fire hall. The other is for \$375,000 to remodel our existing building after the new fire hall is built.

County Bond Allocation

Sandoval County Contract Manager Mary Jo Trujillo will be at the Library and Town Hall on Monday April 6, 2009 to discuss the permitted use of county library bond funds received pursuant to the 2006 library bond referendum. A letter from the county on March 10 claimed that capital improvements were not a permitted use. The referendum language in 2003 was identical to that in 2006 and some of those funds, with county approval, were used for remodeling our

current space. The construction of Jemez Springs' new library also made use of those county funds.

Spring Movies

Mary intends to start Spring Movies in the Library April 17. If interest warrants we could consider moving to the Community Center. The rental costs there would have to be considered. Currently CCDC charges \$125.00 for 6 hours with kitchen use, \$110.00 without kitchen.

Spring Book Sale

In addition to the Memorial Day book sale we will also have sale carts on May 9th if the town picnic/gathering happens in conjunction with the baking of bread in the hornos on the lawn.

Summer Reading Programs and Projects

The Kids Reading Program this year is entitled "Be Creative." Some of the "creative" ideas include Blurb Books, six word memoirs, adult interviews, filmed recitations, and the creation of CD's onto which old, damaged children's books will be scanned and kids will be recorded reading them.

Mary is also considering approaching the Art Guild to present joint events, perhaps even cabaret musical performances, at the Community Center. They could be fundraisers and/or pay events.

She has also been approached by a resident interested in doing a community newsletter which could incorporate the Library Newsletter.

New Mexico Library Association Conference

This year's conference will be held in Albuquerque, April 22-24. Cindy, Dorothy, Kathyne and Claralyn will be registered and attend all or parts of the meetings. The schedule of sessions is on line. Mary will not be attending as she will be out of the state.

Old Business

Revision of Bylaws

The Board met in a work session at 10:00 a.m. to consider the draft of the bylaws prepared after the December 2, 2008 meeting. That draft was revised and presented here.

Kathyne Anson moved approval, Claralyn Howard seconded and the Bylaws were adopted 4 to 0. A copy is attached to the minutes and the original will be filed with the Town Clerk.

New Business

Recruitment and Election of New Board Members

Kathyne Anson has agreed to serve an additional term on the Board. Dorothy McDonald moved that we request the Assembly to reappoint her; Claralyn Howard seconded; motion carried 4 to 0. The secretary will forward the request to the Assembly.

Once again Board Members were urged to identify and recruit people to serve on the board with an eye to increasing diversity.

Other

Next Meeting

Tuesday April 21, 2009, 9:00 a.m. at the Library at which time the budget for 2009-2010 will be discussed. It is recognized that a special meeting may be needed before the end of the fiscal year to tie up loose ends.

Adjournment

Meeting adjourned by the Chair shortly after 2:00 p.m.

Respectfully submitted,

Claralyn O. Howard
Secretary