

Irene S. Sweetkind Public Library
Board Meeting Minutes
June 17, 2008

Call to Order

The regular meeting of the Board of the Irene S. Sweetkind Public Library (Library) was called to order at 9:09 a.m. at the Library at 6515-B Hoochaneetsa Blvd. by Chair Becky Whalen.

Roll Call

Board Members—Becky Whalen, Cindy Eakin, Dorothy McDonald, Jillian Zymonas, Kathyryne Anson, and Claralyn Howard were present. Phyllis Orbaugh was absent. Also present were Ex Officio Member Mary Badarak, Library Director; Town Administrator Mary Wheeler; and Town Assembly member Mary Ann Closson.

Reading

Library patron Adrian (Almost-5) Zymonas read “The Monster at the End of This Book, starring Furry Old Grover” to the board. The book had been purchased at the Memorial Day Book Sale by his father. Adrian’s reading was done with skill, expression, and humor and was met with great appreciation by the board.

Approval of Minutes

On motion of Cindy Eakin, seconded by Kathyryne Anson, the previously distributed minutes of the May 20, 2008 meeting were approved.

Approval of Agenda

The previously distributed and posted Agenda was amended to include a report on the status of volunteers under the Director’s Report. Approved as amended on motion of Cindy Eakin, second by Kathyryne Anson.

Treasurer’s Report : Cindy Eakin

May Library Budget was distributed.

All categories are well within budget with one month of the fiscal year remaining.

Specific comments:

Income

Line 334.12 We will receive \$830.00 in June

Line 340.02 June reimbursement will total out the grant at \$2,530.00

Line 360.06 \$85.00 has been received to date in June. Contributions are running behind budget. See following comment.

Expenses

No items of note. All 456 and 459 categories are on track for being zeroed out at the end of the fiscal year.

MaryAnn Closson reported that Nan Stackhouse's children have set July 26th as the date for her Memorial and Life Celebration Service and pot luck picnic. After an appraisal of her estate, the children are proposing a sale of her effects with the proceeds to go to the support of Nan's many interests. It is anticipated that the library would receive some of those funds, which would be credited in fiscal year 2008-2009. In the meantime, board members are encouraged to suggest donations to the library in Nan's memory.

Jillian Zymonas moved approval of the Treasurer's Report; Kathyne Anson seconded, and the report was approved.

Chair Report: Becky Whalen

No report from the Chair other than her previously anticipated resignation will be effective as of today's meeting. She will be moving from Cochiti Lake shortly after July 14.

Library Director's Report: Mary Badarak

NARA Conference

Mary Badarak reported on the conference she attended in Albuquerque on June 5th and 6th sponsored by the National Association of Records and Archives. Much of the discussion related to the search engines for accessing and retrieving information from the incredible amount of data available. Space constraints for collections can be partially met by digitizing reference materials such as dictionaries, encyclopedias, maps and atlases, and training staff and volunteers to help patrons access them. Digitizing and posting materials on the web also provides an off-site storage.

Archiving Project

Connie Reynolds has contacted Bob Burk, Cochiti Lake part-time resident, history professor and holder of a master's degree in archiving, to meet with her, Claralyn and Mary Badarak on June 26th to provide guidance for the project.

Mary is drafting a mission statement for the project which will emphasize accessibility. She has also set up an e-mail address, archive@cochitilake.org, to which Mary Wheeler and Annette Narviaz can send town assembly minutes, resolutions and ordinances as they are approved. They will then be placed as pdf files for on-line access. Mary will also develop a procedure so that CD copies of those documents can be prepared for patrons.

Kids' Summer Reading Program

Nancy Hart will be running the summer reading program from her wheelchair. She will be using the state curriculum titled "Catch the Reading Bug." It will start Wednesday June 25th and will run each Wednesday, 10 am to noon, through August 6th.

Mary would like to see the kids do a float for the 4th of July parade.

The art project, which Nan Stackhouse was to work on, will have to be re-thought. Mary is considering the idea of the kids making a video of a fairy tale using the frog and princess puppets (and Cindy's new video camera).

Volunteers

The number of volunteers is down with the loss of Nan, the ill health of a few others, the Whalens moving, and summer vacation absences. Mary will highlight volunteer opportunities in the summer newsletter, emphasizing that computer skills are not a requirement for all volunteer positions and that the ideal commitment would be 4 hours a month..

New Business

Becky will post the two board vacancies, Applications will close July 15.

Other

The Policy and Planning Board workshop tentatively scheduled for July 29 and 30 will remain on the calendar.

We will hold another book and video sale in conjunction with the 4th of July parade and concert.

The board agreed that we should obtain an art work created by Nan Stackhouse for display in the library.

Adjournment

Meeting adjourned by Becky Whalen on motion of Kathyrne Anson, second by Cindy Eakin. The next general meeting of the Library Board, conducted by Vice-Chair Cindy Eakin, will be at 9:00 a.m. on July 15, 2008 in the Sweetkind Library

Respectfully submitted,

Claralyn O. Howard
Secretary