

**TOWN OF COCHITI LAKE
MINUTES OF ASSEMBLY MEETING
THURSDAY, APRIL 28, 2011**

I. CALL TO ORDER

Mayor Kiesling called the meeting to order at 6:11pm.

Assembly members in attendance were Ken Kiesling, Mac Poling, Linda Bradshaw, Freda Donica, Sue Kinzie.

APPROVAL OF AGENDA

Sue Kinzie moved for the approval of the agenda as presented.

It was seconded by Mac Poling and passed with a 5 to 0 vote.

APPROVAL OF MINUTES

Mac Poling moved for the approval of Minutes of March 24, 2011.

It was seconded by Linda Bradshaw.

The motion passed with a 3 to 0 vote and 2 abstentions.

Mac Poling and Sue Kinzie abstained from the vote.

Mac Poling moved for the approval of Minutes of April 19, 2011.

It was seconded by Sue Kinzie.

The Motion passed with a 3 to 0 vote and 2 excused.

Mac Poling and Sue Kinzie were excused from the vote.

II. UNFINISHED BUSINESS

There was no unfinished business to report.

III. NEW BUSINESS

1. Approval of March Financials

Linda Bradshaw turned the item over to Town Treasurer Gloria Halama. Gloria reported that Admin. was below \$500 in Town Property Tax payments. Insurance claim reimbursement revenue was \$1753.58. Restricted contributions to the West Side Project were \$1600. Legal fees were \$619.85 relating to the audit. Admin was below in expenses by \$2200. Library was below budget in revenue and GO Bonds had not yet been transferred for the year. Library was below in expenses by \$8278. Year to date PW was \$2287 below in revenue and \$1137 below in budgeted expenses. Excluding revenue received for a new ambulance EMS was over by \$20,242, \$10,000 of that was from ambulance services and \$10,049 from unrestricted contributions. EMS was slightly over by \$1700 due to improvements to the Fire Hall. VFD revenue was below by \$2058 and below in expenses by \$23,799. Raymond James has been reimbursed \$50,000.

Community Fund's two CDs matured in March and were combined into one for a total of \$13,269.74 and that CD would not mature until September 2011. Expenditures were primarily in grants for a total balance of \$37,823 including checking, savings and CDs. Linda Bradshaw moved for the approval of the March Financials as presented.

It was seconded by Freda Donica and passed with a 5 to 0 vote.

2. Setting Budget Hearing Dates

Ken Kiesling moved that the Public Budget Hearing be set for May 9, 2011 at 7pm at the New Community Center.

It was seconded by Mac Poling and passed with a 5 to 0 vote.

3. Changes to Zoning Ordinance

Sue Kinzie opened the item by proposing that the Zoning Ordinance be given back to the Board to amend. She also proposed that before amending the Ordinance the Zoning Board have at least two public hearings to get comments from concerned citizens and to make recommendations to the Assembly. Freda Donica asked what concerns the citizens had. Sue Kinzie responded that the concerns were mainly about parking for RVs, boats etc. Ken Kiesling stated that having an adequate facility would need to be secured and that the issue of Animal Control would need to be addressed and that the Town Assembly should not be a Law Enforcement Agency on determining that an animal is vicious. Linda Bradshaw reminded everyone that the Town has a moratorium for a year and would rather revisit it two to three months before their expiration date. Freda Donica stated that in regards to the Animal Control issue there is an amendment to the Ordinance stating that Law Enforcement was put into the hands of Sandoval County via the State of New Mexico so that the Town is not an enforcer of Animal Control issues. Sue Kinzie responded that it was not an issue at the time but wanted the Zoning Board to be aware and by the time the MOU would expire they would be prepared to amend the Ordinance. Ken Kiesling responded that the amendment to Animal Control puts the Town in compliance with the State Ordinance and that it did not preclude the Assembly from taking action. Mac Poling stated that he tended to agree with Sue Kinzie on the issue of the RV parking facility. Linda Bradshaw stated that it would be best to revisit the issue closer to the expiration date of the MOU, to be better informed and to give CCDC a chance to build the parking facility. Ken Kiesling stated that the items were discussion items and suggested that at the next meeting have a plan. Ken asked if there were more comments. A resident was concerned about who was going to pay for the new facility and how much it would cost. Ken Kiesling responded that CCDC would pay for the new facility and that the cost of storage would be about \$35.00 a month. The Assembly was asked if they had received a formal commitment from CCDC. Ken Kiesling responded that he had not. Freda Donica stated that she did not hear directly from CCDC but that Andrew Quintana from CCDC said that it was let out for bids and construction should begin soon. Another concern was that Ordinances were not being sent to the Pueblo de Cochiti. Freda Donica stated that all Ordinances including the current Zoning Ordinance were sent to the Pueblo. Residents wanted a blueprint of the parking facility. Ken Kiesling stated that he would contact Andrew Quintana at CCDC for a blueprint and post it in the mailroom. Mary Ann Closson reminded everyone that all five members of the Assembly voted for the revision of the Zoning Ordinance and stated that it was done correctly according to the Charter.

4. Financial Oversight Committee

Sue Kinzie proposed that a volunteer Financial Oversight Committee be formed to review the budget and/or to set financial policies on how not to have a constant drain on the

Raymond James Fund. Freda Donica made Sue Kinzie aware of the fact that there was no drain on the Raymond James Fund. Sue Kinzie stated that she was told by a lot of people that the interest from Raymond James had been used and that it should be one million dollars to use in an emergency. Freda Donica asked the Administrator to address the issue. Administrator Mary Wheeler explained that a summary was given to the Assembly on the activity of the Raymond James Fund for the last six years and that less than the budgeted amount in earned interest was taken out and that that was a normal investment policy. Freda Donica stated that the earned interest was needed to balance the budget due to the LCAA being cut. Administrator Mary Wheeler explained to Sue that using the interest to balance the budget does not mean that the money is actually spent. Ken Kiesling stated that he agreed with Sue and that it was admirable to have a goal to balance the budget without touching the earned interest. Freda Donica stated that in the past oversight committees only added to the confusion and that it was not called for in the Charter. Ken Kiesling stated that the Charter did not preclude the Assembly from having a finance committee and that the last time there was one, the proposed \$365 average tax was reduced down to \$150 and asked if there were more comments. Tony Da Silva asked Ken to explain why the Town would want to take over the Raymond James Fund and that it was discussed at a previous work session. Ken Kiesling responded that the comment was made during a Candidate Forum and budget hearing and that it was discussed whether the Raymond James Company made money off the investments the Town holds and that communications with the Town Treasurer lead him to believe that Raymond James should continue to manage those funds. A resident commented that if three signatures are still required to transfer funds from Raymond James then a finance committee is unnecessary.

5. Board and Committee Postings

Ken Kiesling opened the item by stating that with the permission of the Assembly the vacancies be posted with the exception of the Joint Commission.

IV. ANNOUNCEMENTS

Ken Kiesling stated that the May 26, 2011 Assembly meeting be held at the New Community Center.

V. FOR THE GOOD OF THE ORDER

A microphone was suggested for the meetings.

VI. ADJOURNMENT

Linda Bradshaw moved to adjourn the meeting.

It was seconded by Sue Kinzie and passed with a 5 to 0 vote.

The meeting adjourned at 7:06pm.

Kenneth Kiesling, Mayor

Annette Narvaiz, Town Clerk